

To: IMADA Members  
From: Jo-Ann Duncan, Secretary  
Re: February 10, 2009 Minutes  
Date: February 23, 2009

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The members of the Ipswich Music, Art and Drama Association, Inc. (IMADA) convened at 7:00 pm, Tuesday, February 10, 2009 in the Guidance Office of the Ipswich Middle/High School.

Members attending included: President Terri Murphy, Treasurer Gerry Rogers, Secretary Jo-Ann Duncan, Kathleen Barbarisi, Karen Kelley-Barnes, Anne Brown, Tracy Brown, Laura Dietz, Becky Gayton, Sandy Hanwell, Christine Hezzey, Betsy Johnson, Meredith McMorrow, Trina Schell, Sarah Simon, Sheila Taylor, and Steve Veiga.

President Terri Murphy chaired and opened the meeting at 7:05pm.

### **1. January 2008 Meeting Minutes**

A motion to accept the minutes of the January meeting was seconded and approved unanimously.

### **2. Treasurer's Report**

Treasurer Gerry Rogers submitted the February 2009 report and made references to IMS Drama bringing in a gross of \$2,400 with a net of \$1,930 and change. A donation of \$1000 specifically requested to help fund the IHS Jazz band trip to China was received and is listed as income in the report. An elimination in the amount held aside for IMADA's federal and state tax returns led to a total of \$41,184.52 in the checking and ING savings account. Of that amount, \$18,906.12 is uncommitted funds.

A motion to accept the February Treasurer's Report (attached) was seconded and approved unanimously.

### **3. New Business**

**Help Wanted: Secretary** – The secretary position will be vacant in September 2009. Anyone interested in this position or any other committees should speak to an executive board member.

### **4. Old Business: Committee Reports**

**Budget Committee:** Gerry Rogers presented a committee report (attached) of the current requests received and the committee's recommendations. A discussion ensued around IMADA's role and mission. Should IMADA just fund enhancements or purchase classroom supplies during hard times and fund what should be in the school budget? A policy and guidelines are needed. An idea surfaced to increase the incidental "petty cash" teacher spending accounts annually from \$150 to \$350 or \$400. IMADA is here to help but should not replace the school budgets. IMADA's role has evolved from solely funding scholarships to supporting school enhancements as well. More discussion is necessary.

Part of the discussion on request #1 (below) centered around the approximately \$2,500 in money earned by selling IPAC seat plaques and why it could not be tapped for IPAC projects –as it is intended. Terri Murphy explained the money is held with 21<sup>st</sup> Century Education Foundation and

they want to use the money to produce a plaque for the IPAC lobby which would recognize the large IPAC capital fund donors. She explained that she has communicated with the 21<sup>st</sup> Century's President, Ellen Kallman, for more than one year now and that the plaque is still in the planning stages. Becky Gayton (a 21<sup>st</sup> Century board member) volunteered to follow through with the 21<sup>st</sup> Century board to expedite and to look into less expensive plaque alternatives.

Terri Murphy then called for votes on each of the budget requests. The IMADA members present voted as follows:

**#1 \$850 Stage Lighting for IPAC** – Jo-Ann Duncan motioned to approve, Becky Gayton seconded. The vote was unanimous.

**#2 \$200 “Then and Now” photo printing, mats and frames** – Betsy Johnson motioned to approve, Gerry Rogers seconded. The vote was unanimous.

**#3 \$250 IMS Studio supplies** was tabled for further discussion – Sarah Simon motioned to table, Tracy Brown seconded. The vote was unanimous.

**#4 \$300 IMS Visiting artist** – Christine Hezzey motioned to approve, Sheila Taylor seconded. The vote was unanimous.

**#5 \$350 Photo class supplies** was tabled for further discussion - Tracy Brown motioned to table, Karen Barnes seconded. The vote was unanimous.

**#6 \$250 Screen printing class supplies** was tabled for further discussion - Sarah Simon motioned to table, Becky Gayton seconded. The vote was unanimous.

**#7 \$179.95 Camcorder adapter** - Sheila Taylor motioned to approve, Christine Hezzey seconded. The vote was unanimous.

**#8 \$200-400 Carman storage rack** – Tracy Brown motioned to approve, Sandy Hanwell seconded. The vote was unanimous.

**#9 \$70 Carman storage bins** – Betsy Johnson motioned to approve, Sheila Taylor seconded. The majority vote carried with 1 opposed.

Terri Murphy made a motion to set aside \$10,000 for 2009-2010 in anticipation of receiving less revenue/donations next year. She stated this would give a cushion to ensure we could still fund the scholarships. Steve Veiga seconded. The vote was unanimous.

**Annual Fall Fundraising:** Nothing to report.

**Program Book:** Nothing to report.

**Fall Fundraising Concert:** Nothing to report.

**Email/Website:** Nothing to report.

**Seat Plaque Campaign:** Nothing to report.

**Art for the Arts:** Steve Veiga reported the committee had met to iron out details, the posters are available to be hung up around town and beyond, and Steve displayed some donated paintings in clam shells. Kathleen Barbarisi passed around a draft of the auction brochure. IMADA will purchase the food and a donation cup will be placed on tables to defray the cost. Anne Brown offered to see if Zumis would donate coffee. Laura Dietz is arranging a donation of beer and soda from Mercury Brewing. IMADA is seeking donations of water, wine and desserts. A sign up sheet was passed around. Sarah Simon is tracking/organizing the food donations.

**Art Show Receptions:** Nothing to report.

**Middle School Plays:** *Midsummer Night's Dream* DVDs are complete and have been given to the middle school office for distribution. Becky Gayton filmed *Aladdin* and photos were taken by Sandy Bemis and Alicia Zampitella. We sold 45 dvds, more than double the number sold for the previous two shows.

**High School Plays:** *Carousel* DVDs are complete and have been given to Deb Faust for

distribution.

*Scholarship Committee:* Nothing to report.

*Mass HS Drama Guild Festival:* Ipswich will be hosting preliminaries on Feb.28<sup>th</sup>. Eight schools will be participating and begin arriving at 7:00am. Volunteers will be needed to staff many positions. A sign up sheet was passed around.

*Fine Arts Award Night:* Nothing to report.

*Concert Clothing Closet:* Nothing to report.

*Publicity:* Nothing to report.

*Quarterly Events Posters:* Nothing to report.

*Grant Writing:* Nothing to report.

*Instrument Resale:* Nothing to report.

## **5. Fine Arts Department**

Nothing to report. No faculty members were in attendance at this meeting.

## **6. Upcoming Events**

**MHSDG Drama Festival** – Sat., February 28, 8:00 am to 6:00 pm, IPAC

**IAJE Sr. District Jazz Fest** – Tuesday, March 3, Reading HS

**Art for the Arts** – Saturday, March 7, 6:00 – 10:00 pm, First Church

**Middle School Small Ensemble Concert** – Wed., March 11, 7:00 pm IPAC

## **7. Adjournment**

The meeting was adjourned at 9:20pm. The next IMADA meeting is scheduled for **Tuesday, March 3, 2009 at 7:00pm in the Guidance Office** of the Ipswich Middle/High School.