

To: IMADA Members  
From: Jo-Ann Duncan, IMADA Secretary  
Re: May 5, 2009 Annual Meeting Minutes  
Date: June 24, 2009

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The members of the Ipswich Music, Art and Drama Association, Inc. (IMADA) convened at 7:00 p.m., Tuesday, May 5, 2009 in the Guidance Office of the Ipswich Middle/High School. Members in attendance included: President Terri Murphy, Treasurer Gerry Rogers, Secretary Jo-Ann Duncan, Kathleen Barbarisi, Sandy Bemis, Anne Brown, Tracy Brown, Becky Gayton, Christine Hezzey, John Iannitto, Betsy Johnson, Meredith McMorro, Trina Schell, Steve Veiga, and Alicia Zampitella.

President Terri Murphy chaired and opened the meeting at 7:00 p.m.

### **1. April 2009 Meeting Minutes**

Tracy Brown motioned to accept the minutes of the April meeting (attached). Steve Veiga seconded and the motion carried by unanimous vote.

### **2. Treasurer's Report**

Treasurer Gerry Rogers submitted the May 2009 report and noted three seat plaque sales were deposited, the "Main Street" art case lighting project has been completed and paid leaving a grand total of \$47,396.95 in checking and savings accounts. Several grants to fine arts, the college scholarship and summer study grant funds are set aside leaving \$10,424.75 available to spend.

Jo-Ann Duncan motioned to accept the Treasurer's Report (attached). Tracy Brown seconded and the motion was unanimously approved.

### **3. New Business**

Gerry Rogers' term as Treasurer expires in September 2009 but she is willing to run for that office again – though she indicated she may resign after one more year. Jo-Ann Duncan nominated Gerry Rogers as Treasurer. Tracy Brown seconded and the vote in favor was unanimous.

Terri Murphy plans to attend the upcoming 6<sup>th</sup> Grade Parent Night to invite incoming Middle School parents to join and support IMADA.

Plans for the Annual IMADA dinner are underway with a tentative date of 6/17 scheduled. Invitations will be mailed to all IMADA volunteers who served on a committee and an email invitation will be sent to the email list. Trina Schell and Steve Veiga are researching venues.

*Betsy Johnson, Anne Brown, and Tracy Brown have formed a sub-committee to draft a policy on how IMADA should use our distribution list for other organizations' information. IMADA never gives out the list but since many organizations ask that we send out information for them, a policy on what should be sent is needed.*

### **4. Old Business: Committee Reports**

**Budget Committee:** Gerry Dolan has submitted a request for \$250 to help with the purchase of a specialty trumpet. Gerry will use his \$150 petty cash and \$100 in another account for a combined total of \$500. The Budget Committee unanimously recommends this request. Anne Brown motioned to fund \$250, Trina Schell seconded and the motion was unanimously approved.

Gerry Dolan has submitted a request for coaching high school ensembles in the amount of \$3000. The funds will be used to provide professional coaching/master classes by visiting artists to

students in high school honors audition ensembles. There will be up to six ensembles: saxophone, woodwind, brass, percussion, strings and choral. Each session will cost \$50 each. Each ensemble will have 10 coaching sessions most likely held after school hours. Ten sessions @ \$50 each for six ensembles = \$3,000. A similar request was approved several years ago but the money was not spent. Gerry is requesting the funding now – to be used during the 2009-2010 school year – so that there is time to plan and hire the professional coaches. The Budget Committee unanimously recommends this request. Anne Brown motioned to fund \$3000, Sandy Bemis seconded and the motion was unanimously approved.

There is also a request by Brian Carman for a new MAC PC to be shared by the Art and Music departments but no specifications are available at this time. Brian will research the specifications for the Mac over the summer. The computer will be used for film editing and the electronic music class.

**Annual Fall Fundraising:** Nothing to report.

**Program Book:** Nothing to report.

**Fall Fundraising Concert:** Trina Schell and Steve Veiga have been investigating performers and recommend the Ryan Montbleau Band for the fall concert. They are discussing dates with a strong possibility of Saturday, September 26<sup>th</sup>. A warm up band is being discussed.

**Email/Website:** Nothing to report.

**Seat Plaque Campaign:** Nothing to report.

**Art for the Arts:** Nothing to report.

**Art Show Receptions:** There is a Middle School art show scheduled on May 20<sup>th</sup>. After this show, the Julie Goulet and Deborah Lindahl (committee chairs) are resigning their post after several years and have provided a list of possible candidates to replace them.

**Middle School Plays:** Nothing to report.

**High School Plays:** The Ash Girl will be performed May 8, 9 + 10. Volunteers are needed. Members present discussed whether flowers should be sold. Tracy Brown will find volunteers to staff the table. Becky Gayton will film the performances. A TV will be set up in the lobby and play the *Carousel* video to help with the DVD sales. Sandy Bemis will photograph the performance.

**Scholarship Committee:** Sandy Bemis has received 21 scholarship applications and distributed “blacked-out” copies to the members of the Scholarship committee for reading in advance of the committee meeting. The committee will determine the recipients and the scholarships will be awarded at High School graduation. This year \$9,000 has been allocated for the scholarships.

**Mass HS Drama Guild Festival:** Nothing to report.

**Fine Arts Award Night:** FA Awards night is scheduled for Wednesday, May 27<sup>th</sup>. Refreshments are needed; a signup sheet was passed around. Tracy Brown will make calls. Invitations will be mailed to all graduating seniors and their families who have been involved in the arts this year.

**Concert Clothing Closet:** Nothing to report.

**Publicity:** Nothing to report.

**Quarterly Events Posters:** Larissa Goldstein is moving. A new volunteer is needed for next year.

**Grant Writing:** Nothing to report.

**Instrument Resale:** Nothing to report.

## **5. Fine Arts Department**

Nothing to report.

## **6. Upcoming Events**

***The Ash Girl*** – May 8 & 9 @ 7:30 pm, May 10 @ 2:30 pm, IPAC

**High School Choral Concert** – Wednesday, May 13, 7:30 pm IPAC

**High School String Quartets Concert** – Monday, May 18, 7:30 pm IPAC

**Middle School Art Show** – Wednesday, May 20, 6 – 8 pm, IPAC Gallery

**HS Band Marches Memorial Day** – Monday, May 25

**HS Fine Arts Awards & Reception** – Wednesday, May 27, 6:00 pm

**Senior Class Art Exhibition** – Wednesday, June 3, 6:00 pm, IPAC Gallery

**Baccalaureate (Chamber Singers & Orchestra Perform)** – June 3, 7:00 pm IPAC

**HS Graduation (Band & Chorus Performs)** – Sunday, June 7

**Middle School Choral Concert** – Tuesday, June 9, 7:30 pm IPAC

**Middle School Instrumental Concert** – Monday, June 15, 7:30 pm IPAC

## **7. Adjournment**

The meeting was adjourned at 8:40pm. The next IMADA meeting is scheduled for **Tuesday, September 8, 2009 at 7:00pm in the Guidance Office** of the Ipswich Middle/High School.