

To: IMADA Members
From: Jo-Ann Duncan, IMADA Secretary
Re: September 8, 2009 Meeting Minutes
Date: October 2, 2009

The members of the Ipswich Music, Art and Drama Association, Inc. (IMADA) convened at 7:00 p.m., Tuesday, September 8, 2009 in the Cafeteria of the Ipswich Middle/High School. Members in attendance included: President Terri Murphy, Treasurer Gerry Rogers, Secretary Jo-Ann Duncan, Amanda Barney, Sandy Bemis, Anne Brown, Tracy Brown, Kathy Butler, Lisa Cavalieri, Gerry Dolan, Becky Gayton, Julie Goulet, Tracy Halliday, John Iannitto, Joy Jartman, Betsy Johnson, MaryAnn Linderbauch, Lucy Lockwood, Trina Schell, Steve Veiga, Andrea Welch, and Alicia Zampitella.

President Terri Murphy chaired and opened the meeting at 7:00 p.m. Terri welcomed all members back to another school year. The officers were introduced and it was noted the Vice President position is vacant. IMADA meetings occur September-May with a social gathering in June. This past June's gathering was held at Ipswich Bed & Breakfast.

1. May 2009 Meeting Minutes

Becky Gayton motioned to accept the minutes of the May meeting (attached). Sandy Bemis seconded and the motion carried by unanimous vote.

2. Treasurer's Report

Treasurer Gerry Rogers submitted the June, July and August 2009 reports and noted all Senior Scholarships and summer grants were disbursed and all teacher petty cash for the FY08-09 year was used for various projects/supplies prior to the end of IMADA's fiscal year on August 31, 2009. Gerry then distributed the September 2009 Treasurer's Report which shows a grand total of \$39,645.93 in IMADA accounts. Of that total, \$28,343.46 is on hold for projected expenditures leaving \$11,302.47 available to spend.

Jo-Ann Duncan motioned to accept all of the Treasurer's Reports (June through September, attached). Amanda Barney seconded and the motion was unanimously approved.

3. New Business

Terri Murphy passed out a list of IMADA funded initiatives for 2008-2009 (attached) to illustrate what IMADA supports.

Terri went over all open volunteer positions.

The discussion on an email policy for non-IMADA related events has been postponed to the October meeting.

Terri explained IMADA had been contacted by BankNorth to start an Affinity Program with the bank. The bank would donate a small percentage for all of its customers who claimed an affiliation with IMADA. In return they would want IMADA to distribute advertisement flyers detailing the bank and this program. A discussion ensued. Jo-Ann Duncan motioned not to pursue this offer from BankNorth. Terri Murphy seconded and the motion was unanimously approved.

4. Old Business: Committee Reports

Budget Committee: Gerry Rogers explained a \$2,335 budget request by Gerry Dolan to fund an iMac computer with film editing software and licenses for music composition software. Gerry noted the budget committee has reviewed the request and voted unanimously to approve it. The computer will be used by both the visual arts department's film class and the music department's electronic music class. Betsy Johnson motioned to fund the request (attached). John Iannitto seconded and the motion was unanimously approved.

Annual Fall Fundraising: Anne Brown reported the annual fund drive letters have been sent and IMADA has received over \$1,900 so far. Last years fund raised approximately \$12,000.

Program Book: Terri Murphy reported the Program Book will be ready in December 2009 in time to be distributed at holiday concerts. Ad letters were mailed out in August and IMADA has received approximately \$2,000 so far. Last year's profit was approximately \$5,000 after printing costs. Volunteers are needed to help sell ads which pay for the book to be distributed free of charge. Volunteers are also needed to help with graphics. Sandy Bemis takes the student group photos. Anyone with good, high-resolution photos of last year's arts events can submit them as well.

Fall Fundraising Concert: Trina Schell and Steve Veiga have booked the Ryan Montbleau Band with warm-up band Bingo Fridays for Saturday, September 26th. Institution for Savings has donated \$2,000 and Ebsco has donated \$1,000 to help offset the cost of hiring the bands. Posters and newspaper articles are planned, Tri-M students will usher, and tickets are on sale at Zumi's, Connelly's, River's Edge, and Ipswich Music. The after-concert party will be held at the Murphy's and all concert volunteers are welcome.

Thanksgiving Breakfast: Anne Brown will organize the volunteers to help with a breakfast for the band for this year's home game against Hamilton-Wenham.

Email/Website: Nothing to report.

Seat Plaque Campaign: Nothing to report.

Art for the Arts: Steve Veiga reported the date for this year's event is April 10, 2010.

Art Show Receptions: This year's Middle School art shows are scheduled for January 5th and May 20th. New committee chairpersons are needed to host the receptions.

Middle School Plays: A front of house chairperson is needed.

High School Plays: A front of house chairperson is needed.

Scholarship Committee: Sandy Bemis reported there is one vacancy on this year's committee. Members cannot have a child or relative who is a senior at Ipswich High School.

Mass HS Drama Guild Festival: Preliminary competition will be held in Ipswich on February 27. The Company and IMADA are hosting this day-long event.

Fine Arts Award Night: Nothing to report.

Concert Clothing Closet: The rolling rack closet will be in the lobby of the IPAC each Tuesday from 7:45am-6:00pm.

Publicity: Nothing to report.

Quarterly Events Posters: Nothing to report.

Grant Writing: Nothing to report.

Instrument Resale: Betsy Johnson reported that she could use help publicizing this service. She would like to have posters hung and perhaps other publicity as well.

5. Fine Arts Department

Gerry Dolan welcomed all to another year and thanked IMADA for its support. He outlined his goals as Fine Arts Coordinator.

- Create a Fine Arts voice & presence at Administrators' mid-monthly meetings.
- Create consistency with the fine arts faculty evaluations.
- Continue momentum created by the Visual Arts Subject Area Committees (SAC) by helping them follow through on their recommendations and by preparing for the General Music SAC.
- Search for Theresa Natti's replacement as she will be retiring at the end of this year.
- Build support for an IPAC director with a technical background (a long-term goal).

Gerry noted that Theresa Natti will be very hard to replace. She has been instrumental in starting most of the music programs in the Ipswich schools.

Gerry Dolan also noted he will be working on the plans for the musical groups' trip to England in the spring of 2011. The turn out for all of the music groups has been extremely large this year. The band numbers over 150 and cannot fit in the band room at one time. To resolve this problem, he is creating an audition-based wind ensemble that will rehearse on the IPAC stage while Mr. Fremont-Smith conducts the concert band in the band room.

All teachers could use help copying music for their students. Volunteers should stop in the Fine Arts office if they want to help copy music.

6. Upcoming Events

Pep Band: IHS v. N. Reading, Friday, September 11, 7:00 pm IHS Stadium

Pep Band: IHS v. Marblehead, Thursday, September 17, 7:00 pm IHS Stadium

Ryan Montbleau & Bingo Fridays Concert, September 26, 7:30 pm, IPAC

Tri-M Car Wash, Saturday, Oct. 3, 10am – 2pm, IHS

7. Adjournment

The meeting was adjourned at 8:30pm. The next IMADA meeting is scheduled for **Tuesday, October 6, 2009 at 7:00pm in the Guidance Office** of the Ipswich Middle/High School.