

To: IMADA Members
From: Becky Gayton, IMADA Secretary
Re: January 17, 2012 Meeting Minutes
Date: February 6, 2012

The members of the Ipswich Music, Art and Drama Association, Inc. (IMADA) convened at 7 pm, Tuesday, January 17th in Room B104 of the Ipswich High School. Members in attendance included: Trina Schell, Lucy Lockwood, Steve Veiga, Becky Gayton, Terri Murphy, Anne Brown, Kathy Butler, Betsy Johnson, and Alicia Zampitella. The representative from the Performing Arts Department was Gerry Dolan.

Trina called the meeting to order at 7:05.

1. The meeting was opened with the reading and approval of the December minutes. Motion to approve was made by Lucy; seconded by Trina. Approved unanimously.

2. Terri Murphy submitted the Treasurer's Report for the month (see attached documentation).

A. Terri reviewed the report noting

- We deposited \$2000 in grant money. \$1,000 is from the LB Foster Grant earmarked for the shot gun microphones. \$1,000 from New England BioLabs earmarked for high school film class equipment.
- The Company of IHS has begun to reestablish their funds and had made a deposit
- My Fair Lady income and expenses
- Purchased and renewed domain names – imada.org, imadaonline.com, imadaonline.org

B. Approximately \$43,000 is available for projects.

Kathy made a motion to accept the Treasurer's Report, Anne seconded – motion passed.

3. Terri Murphy reported on the Budget Committee updates and recommendations – see additional notes.

- A. Composer in Residence request from Gerry Dolan for \$3,000. We discussed and decided the proposal is too vague. We recommend Gerry get a proposal directly from Robert Bradshaw indicating specifically what he will be doing, how much time would be involved, what kids would benefit, etc. We will do an email vote after proposal is received.
- B. Piano moving (\$300) and piano wheels (\$500-\$600) for Doyon School requested by Laurie Colitti – A grand piano was donated to the fine arts department and the music faculty decided it was most needed at Doyon. Much discussion ensued relative to our roll in the elementary schools. We ultimately stuck to our mission that IMADA supports the middle and high schools and that they should look to the FRIES for funding at the elementary level.
- C. Choral Risers for IPAC requested by Gerry Dolan and Jeff Patch \$12,174 – Motion to approve made by Anne, seconded by Trina and passed.
- D. Middle School Art Supplies (sketch books, glue sticks, glaze) – A motion to approve up to \$500 made by Steve, seconded by Anne and passed.
- E. Kiln for Ipswich Middle and High School Art \$3,890 request by Ginger Eaton – We did not go out to bid as we agreed this second kiln should be purchased from and maintained by the same vendor as the first. Motion to approve made by Kathy, seconded by Trina and Lucy – passed.
- F. Scholastic/Boston Globe Art Competition Fees \$145 requested by Brian Carman and Gail Pepe - Motion to approve made by Kathy, seconded by Anne – passed.

4. Old Business: Committee Reports

Budget Committee: Included with Treasurer's report.

Annual Fund Campaign Nothing to report.

Program Book: Done and out.

Robin's Art for the Arts: Theme: Back to Basics. Alicia will do posters. Steve will send out an email relative to the details of the first committee meeting.

Art Show Reception: Kathy brought us up to date on the Middle School Art Show – had a great turn out and plenty of last minute volunteers.

Front-of-House, Middle School Play: Trina Schell and Meredith McMorrow will coordinate.

Front-of-House, High School Play: Nothing to report

Scholarship Committee: Nothing to report.

Mass HS Drama Guild Festival: Nothing to report.

Fine Arts Award Night: Nothing to report.

Concert Clothing Closet: Nothing to report.

Publicity: Nothing to report.

Grant Writing: Included with Treasurer's report.

5. New Business

A. Tough times ahead – discussion relative to whether we can pay employee stipends to protect positions.

B. Terri noted that the new database software has been purchased and 13 months paid for.

C. Deb Faust's retirement gift – Brian would rather not do the same vine design as with Theresa Natti's. Some discussion about design alternatives ensued.

6. Fine Arts Department Updates

Gerry requested funding for the students and teacher attending All States. Once audition results are known we will vote on approving the funds.

We discussed the need for a more detailed proposal for the Composer in Residence – he will get that going.

We told him we could not pay for the piano moving and equipment for the elementary schools.

7. **Adjournment:** Next business meeting is planned for Tuesday, February 7 at 7 pm in classroom, room B104.